



PARKS and RECREATION COMMISSION
MEETING MINUTES

MEETING DATE: 09/04/2013		MEETING LOCATION: Armory (upstairs)	
CALL TO ORDER:	By: Patricia Fairchild	Time: 5:00	
ROLL CALL:	Members Present: Patricia Fairchild, Dan Lovallo, Jim Pescatore, Fran Ducotey, Gerry Carbone, Brett Simmons		
PREVIOUS MINUTES APPROVAL:	Minutes of (Date): 08/03/2013		
	Corrections: None		
	Motion to Approve by: Dan Lovallo		
	Second by: Jim Pescatore		
CORRESPONDENCE:	None		
CITIZEN'S COMMENTS:	Name, Address, Comments: None		
COMMITTEE UPDATES:	<p>Request for use of the Armory:</p> <ul style="list-style-type: none"> Nancy Cannavo from the Charlotte Hungerford Hospital together with the Mayor's office for project Homeless on May 1 and 2, 2014. A motion to approve by Jim Pescatore and second by Gerry Carbone. Approved unanimously. <p>Request for Coe Memorial:</p> <ul style="list-style-type: none"> Nancy Cannavo from the Charlotte Hungerford Hospital together with the Mayor's office for project Homeless on May 1 and 2, 2014. A motion to approve by Jim Pescatore and second by Gerry Carbone. Approved unanimously. Ray Tanguay from Oliver Wolcott Technical School requested Alvord Park, Bishop Donnelly and Toro soccer fields for practice. Brett explained the field situation and will offer limited use of Bishop Donnelly and in between the 2 ball fields at Toro. No use of Alvord Park. A motion to approve by Jim Pescatore and second by Fran Ducotey. Approved unanimously. Crystal Ortiz requested to use the Greenway for a 5K fundraiser race. She attended the meeting and answered several questions. She was unaware that she would need insurance to have the fundraiser. Commission members suggested maybe a school track would work better, but if that was not possible to come back and fill out a request for use form. 		
Programs - (Updates)	Brett: Brochures are finalized, pool is closed, softball is almost over, and summer basketball has ended. Trunk or Treat will be October 26 th from 4:00 to 6:00.		

- Sports (Updates)	None
- Capital / Budget	Brett: Coe Memorial Park Phase II: Contractor was given a punch list. Coe Memorial Parking lot to be cleaned and sealed this week and will be ready for use on Monday. Bids are out for sidewalk replacements. Alvord Park paving is complete.
- Facility Operations (Updates)	Brett: One soccer field at Alvord Park is closed. It has been repaired and seeded. Brett is trying to give the fields some rest. Torrington Youth Soccer was asked to help pay for irrigation on the soccer fields. Some site work has been done at the Burrville Park- swing set and picnic table.
- Coe Memorial Park (Updates)	
- Coe Memorial Park (Meeting Motions)	Motions are back in proper form.
OLD BUSINESS:	Fran: Dog Park Committee was looking to use Machuga Park for their dog park but was informed by the zoning department that they would need another road to the property. Also under consideration is a piece of property on Franklin St.
NEW BUSINESS:	None
OTHER BUSINESS:	Donations in honor of Paul Freedman are coming in for Christmas Village. We do not have a total yet. The Commission will consider what to do with the funds.
ADJOURNMENT:	Motion By: Jim Pescatore Second By: Fran Ducotey Time: 6:03
MINUTES SUBMITTED BY:	Jim Pescatore