



CITY OF TORRINGTON

Addendum # 1

ADDENDUM #1 HAS BEEN ISSUED REGARDING QUESTIONS/ANSWERS SUBMITTED BY THE DEADLINE 3/12/13

RFP # REV-001-041013 2014 REAPPRAISAL AND REVALUATION

Date of bid opening: April 10, 2013 Time: 10:00 AM Location: City Hall, 140 Main St., Room 206, Torrington

Must submit signed addenda with bid.

The City of Torrington reserves the right to accept or reject any or all bids or any portion thereof, to waive technicalities, and to award the contract as will best serve the public interest.

Dated in Torrington: March 13, 2013 Purchasing Agent _____
Pennie Zucco

Bid Submitted By: _____

Name of Company _____ Signature _____

Date _____ Title _____

The following questions were submitted prior to the deadline of 3/12/13

- 1) We would like to verify that data entry is required to be performed on site and that there will be a computer and work station made available at the Assessor's office.

Answer: Yes, any portion of the 2014 revaluation which requires data entry will be done on-site and the City Assessor has designated a work station which is available.

- 2) Are you accepting any bids requiring software conversion?

Answer: It is clearly defined in the contract what the City's Assessor current CAMA software is. The City Assessor will not be converting to new software, therefore; any bids which include a CAMA software conversion will not be considered.

- 3) Are all commercial valuations to be performed by an MAI appraiser?

Answer: The contract does not require an MAI *personally* value all commercial/industrial property, however, the City would expect an MAI to review/oversee that portion of the valuation process as the City does require an MAI to *defend* those values in the informal hearings and court litigation.