



CITY OF TORRINGTON REQUEST FOR QUOTATION - INQUIRY ONLY

This is NOT an order

DATE: December 3, 2010

FROM: CITY OF TORRINGTON
Pennie Zucco
140 Main Street
Torrington, CT 06790

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The Purchasing Agent is authorized to offer City based bidders that exceed the lowest bid by up to 6%, the opportunity to match the lowest bid. A City based bidder within the 6% differential who agrees to accept the amount of the lowest bid will be awarded the bid. When multiple City based bidders agree to accept the amount of the low bid then the City based bidders will be invited to submit a new bid, not to exceed the low bid. The bid will then be awarded to the lowest responsive, responsible bidder.

INQUIRY NUMBER: ECF1217 Entrances City Hall Floor Cleaning

To receive consideration your quotation must be received by: December 17, 2010, 10:00 AM

Contact name _____ Phone # _____
Company name _____ Fax # _____
Address _____ Address email _____
City, State, Zip _____

Quote price to perform the following service at the Torrington City Hall facility, 140 Main Street, Torrington, CT 06790 for the following:

1. Dust mop or vacuum the stair treads/flooring to remove dirt or grit referenced in diagram for City Hall.
2. Remove any adhesive residue.
3. Wet mop the stair treads/flooring, from the top down (do not stand on the wet floor), using a diluted initial maintenance product (Profi™ Floor Cleaner/Oil & Grease Remover) and allow the solution a minimum dwell time of 10 minutes (mop one flight at a time).
4. Lightly scrub the stair treads/flooring with a DoodleBug, using a cut 3M #5300 scrub pad (scrub from the top stair tread going down or from the bottom going up, always stand on the area you scrubbed).
5. Wet vacuum the soiled fluid, rinse the stair treads/flooring with clean water and allow to dry.
6. Contractor will use Profi™ Floor Cleaner/Oil & Grease Remover to clean stair treads/flooring referenced in diagram attached.
7. Contractor is to provide all materials, labor, expertise and supervision
8. Work can be done during normal building hours as long as only one entrance at a time is being cleaned.

Vendor shall be licensed and insured and supply references with submitted proposal.

Cost to clean initial floor entrance areas \$ _____

