



CITY OF TORRINGTON

Addendum # 1

ADDENDUM #1 IS ANSWERS TO QUESTIONS SUBMITTED FOR BOND COUNSEL SERVICES FOR THE CITY OF TORRINGTON

RFQ #BCS-017-022410 BOND COUNSEL SERVICES

Date of RFQ opening: February 24, 2010 Time: 2:00 Location: Temporary City Hall, 59 Field Street, Torrington

Must Submit signed addenda with RFQ.

The City of Torrington reserves the right to accept or reject any or all bids or any portion thereof, to waive technicalities, and to award the contract as will best serve the public interest.

Dated in Torrington: February 17, 2010 Purchasing Agent _____
Pennie Zucco

Bid Submitted By: _____

Name of Company _____ Signature _____

Date _____ Title _____

ANSWERS TO SUBMITTED QUESTIONS FOR BOND COUNSEL SERVICES

Q: ON PAGE 5 OF THE RFP, THE FOLLOWING INFORMATION IS REQUESTED: PROVIDE THE NAME, TITLE AND TELEPHONE NUMBER OF THE CFO OF AT LEAST THREE CONNECTICUT GOVERNMENTAL ENTITIES YOU HAVE REPRESENTED DURING THE PAST FOUR YEARS. THEN ON PAGE 7, FOUR REFERENCES OF PUBLIC OFFICIALS WITH WHOM YOU HAVE ARRANGED BOND COUNSELING SERVICES FOR THE PAST FOUR YEARS. IS IT INTENDED THAT THE ENTITIES AND/OR INDIVIDUALS MUST BE DIFFERENT IN EACH INSTANCE?

A: NO, THEY MAY REPEAT.

Q: IS IT POSSIBLE TO SUBMIT A JOINT APPLICATION WITH ANOTHER FIRM?

A: NO

Q: DO THESE TWO REFERENCE REQUESTS (PAGE 5) CONFLICT AND WOULD IT BE APPROPRIATE (AND MORE USEFUL TO YOU) TO PROVIDE COMPLETE REFERENCE INFORMATION FROM THE GOVERNMENTAL ENTITIES AND FINANCIAL PROFESSIONALS AND SIMPLY NAMES, AND RELATIONSHIPS FOR THE BOND SALES LISTING?

A: PLEASE ADDRESS BOTH QUESTIONS (PAGE 5 UPPER AND PAGE 5 LOWER). REPETITION OR CONFLICT, IF THEY OCCUR, WILL NOT BE A PROBLEM.

Q: PLEASE CLARIFY THE ORDER IN WHICH THE INFORMATION SHOULD BE PRESENTED IN OUR SUBMITTED PROPOSAL.

A: PREPARATION OF PROPOSAL ORDER

- A. LETTER OF TRANSMITTAL**
- B. SCOPE OF SERVICES**

- C. RESUME AND LIST OF ENGAGEMENTS**
- D. BOND SALES SERVICE SINCE JAN. 1, 2006.**

Q: WHAT IS MEANT BE “ORGANIZATIONAL CHART” FOR EACH FIRM?

- A: A. THE TEAM LEADER, (CONTACT PERSON)**
B. SUPPORTING PERSONNEL TO BE INVOLVED.

Q: DO YOU WANT CURRENT CONTACTS OR THOSE WHO WILL BE ACTING IN SUCH A CAPACITY IN CONNECTION WITH THE PROVISION OF BOND COUNSEL SERVICES?

A: LIST THOSE WHO WILL BE ACTING IN A CAPACITY IN CONNECTION WITH SERVICE TO THE CITY OF TORRINGTON. THE TEAM LEADER AND ALL SUPPORTING PERSONNEL WHICH WILL BE ASSIGNED TO THE ACCOUNT.