

**Services for the Elderly Commission
Minutes – Monday, February 23, 2009**

Meeting called to order by Chairperson Maureen Matava at 2:40 p.m.

Present: Commissioners Maureen Matava, Donald MacLeod, Evelyn Lukes, Aldo Bergonzi, Archie Perez, Adele Reale and Alternates Carol Buice and Frank McGowan

Staff: Director Nancy S. Hodkoski & ENP Supervisor Joel Sekorski

Excused: Commissioner Peter Bronzi, Alternate Doris Richards

Alternate Frank McGowan appointed as a voting member for February 23, 2009 meeting.

Approval of Minutes: Motion to accept the January 26, 2009 meeting minutes made by Commissioners Archie Perez, 2nd by Adele Reale. Passed

Announcements & Correspondence

- Reviewed announcements and correspondence.

Sullivan Senior Center Report.

- Thrift Shop – Roberta Scaia has been hired temporarily to fill in for Jo Valle while she is on Medical Leave. A planned meeting scheduled for Thursday, February 26, 2009 to update volunteers and to review policies and procedures.
- City of Torrington Budget - Director Nancy Hodkoski attended Budget Meeting on Feb. 23, 2009.
- City of Torrington Meetings held at the Center - Two meetings were held with the custodial staff and departments conducting the meetings.
- Reviewed Charles Perlotto's Monthly Report and WAPJ Radio Schedule in Commission Packet.
- Maintenance – Shuffleboard Room floor has been installed and installation of new floor in Billiard Room is planned for the future.
- Section 5310 Van – Application will be submitted to Connecticut DOT and the LH CEO in March to replace the 2004 Assisted Transportation Van.
- A grant request has been submitted to Konover Construction for \$1,500.00 to help with the cost of the lobby Kiosk.
- Reviewed March Newsletter.
- Reviewed T.H.S. & O.W.T.S. Scholarship Criteria.

Motion to accept Senior Center Report made by Commissioners Adele Reale, 2nd by Donald MacLeod. Passed.

Elderly Nutrition Report

- Budget and Contract - 08-09 contract for full year has been signed and approved. Bid process for 09-10 cater request with only Cornucopia bid; increase of 5%
- Weekend meals will be provided for 40 people through April, 2009. RAF due in April.

Motion to accept Elderly Nutrition Report made by Commissioner Donald MacLeod, 2nd by Alternate Frank McGowan. Passed.

Old Business

- Trip Financial Repot
 - Motion that we take from the table the motion to table the Financial Report at the January 26, 2009 meeting made by Commissioners Evelyn Lukes, 2nd by Adele Reale. Passed.
 - Reviewed Trip Financial report

New Business

- Vote on Torrington Savings Bank CD
- Motion to ratify telephone vote empowering Director Nancy S. Hodkoski and Commissioner Donald MacLeod to open a CD account at Torrington Savings Bank made by Commissioner Adele Reale, 2nd by Alternate Frank McGowan. Passed.
- Motion to recommend the Cornucopia Caterers as the ENP for FY 2010-2012 made by Commissioner Donald MacLeod, 2nd by Alternate Frank McGowan. Passed.

Motion to adjourn Monday, February 23, 2009 meeting made by Commissioners Donald MacLeod, 2nd by Adele Reale. Passed.

Meeting adjourned at 4:20 p.m.

Next meeting to be held on Monday, March 16,, 2009 at the Sullivan Senior Center at 2:30 p.m.

Respectfully submitted by:

Commissioner Evelyn Lukes
Recording Secretary