

City Of Torrington

Torrington Parks and Recreation
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Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	September 16, 2015	Chairperson:	Marc Trivella
Meeting Location:	Coe Memorial Park Civic Center	Recorder:	Mary Zbell
Meeting – Start Time:	5:05 P.M.	Meeting – End Time:	6:30 P.M.
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Marc Trivella	Absent
Lori Chiron	vacancy
Mary Zbell	vacancy
Margaret Keywan	Community Sue Coe Holbrook
Mark McEachern	Guest Mike Zaharek

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By –Lori Chiron to accept August 19, 2015 minutes.	Mark McEachern	5	0	0	Motion Approved.
Motion By Margaret Keywan <i>acknowledging that the performance report is fine on its own, Motion for the committee to see a list of itemized expenses so as to better understand the operations of the park.</i>	Lori Chiron	5	0	0	The Parks and Recreation Commission feels the current report is sufficient.
Motion By –Margaret Keywan, to establish a mechanism or protocol to remind visitors not to park on the lawn(s) (when booking events) so as to not compromise the irrigation system.	Lori Chiron	5	0	0	There is a current protocol in place and staff on duty are aware of what can and cannot be done in regards to parking.
Motion By -Margaret Keywan to have the chairman ask Brett Simmons if he has been in contact with Mike Bednars concerning the holiday lighting.	Lori Chiron	5	0	0	Superintendent Simmons will contact Mike Bednar to see if he is available for a conference call when the committee meets on October 21 st at 5 PM.
Motion By – Mark McEachern to adjourn 6:30 PM	Lori Chiron	5	0	0	Motion Approved.

.....*Explore the possibilities*