

**Minutes  
Coe Memorial Park Committee  
August 19, 2015**

The meeting was called to order by Chairman Marc Trivella at 5:05 P.M. in the Coe Memorial Park Civic Center. Committee members Lori Chiron, Mary Zbell, Margaret Keywan and Mark McEachern were present. Absent was Jen Plasky.

Mary Zbell moved to accept the July 15, 2015 meeting minutes. Second by Lori Chiron. Motion passed unanimously.

Mary Zbell moved to have Chairman Trivella ask Brett Simmons for the possibility of receiving quarterly statements of (itemized) expenditures concerning Coe Memorial Park bills and expenses for the committee to better understand the parks operation. Second by Lori Chiron. Motion passed unanimously.

Margaret Keywan moved to have Chairman Trivella ask Brett Simmons to consider separating the contracts for the painting and millwork in the restoration of the carriage house. Second by Lori Chiron. Motion passed unanimously.

Margaret Keywan moved that the plant material in the river rock bed catch basin, refer back to the suggestion from Kim Barbiari to include ornamental grasses and turf. Second by Mary Zbell. Motion passed unanimously.

Mary Zbell moved to have Chairman Marc Trivella discuss and /or arrange to inspect the Flag Pole condition with Brett Simmons for further investigation. Second by Margaret Keywan. Motion passed unanimously.

Margaret Keywan moved clarify the previous motion (7/15/2015) re Orkin Pest Control. Please forward information about any existing insect problem in the Civic Center and is it safe for children? (as the park is to be chemical free.) Second by Lori Chiron. Motion passed unanimously.

**New Business:** The committee received an e-mail from Committee member Jen Plasky informing us of her resignation from the Committee. She indicated she will also be sending a letter to Mayor Elinor Carbone. The chairman asked member Margaret Keywan to send her a formal thank you greeting from the committee for her support and service.

Mary Zbell moved to have Chairman Trivella contact Mayor Elinor Carbone about our two committee vacancies, seeking her direction to fill them. Second by Margaret Keywan. Motion passed unanimously

Mark Mc Eachern moved to adjourn the meeting at 6:30 P.M. Second by Lori Chiron. Motion passed unanimously.

The next meeting will be held on Wednesday, September 16, 2015 at 5:00P.M at the Coe Memorial Park Civic Center.

Respectfully submitted,

Marc Trivella

Chairman and acting recorder for today,

Coe Memorial Park Committee